



*Empowered lives.  
Resilient nations.*

## 2018 ANNUAL WORK PLAN

### SOCIAL COHESION PROJECT

**CP Outcome/UNDAF Key Priority 4:** National institutions effectively support transparency, accountability, participatory democracy and human rights by 2016.

**UNDAF Outcome 4.1:** National institutions foster democratic governance for all, especially women and children by 2016.

**UNDAF AP Output 4.1.2:** Capacity of National Institutions strengthened for collaborative dialogue to support the establishment and operationalization of the National Peace Architecture.

**CP Output:** Governance SWAP, national investment & capacity development plan; Strategic & capacity development plans for Parliament, Ombudsman, MHRC, MEC.

#### **Expected Project Outputs:**

**Output 1:** Inclusive and Gender Sensitive National Peace Architecture institutionalized in close coordination with other stakeholders.

**Output 2:** Selected individuals (e.g. women, youth, and CSOs) and key national leaders capacitated to take initiatives for peacebuilding, violence prevention, conflict monitoring, mediation, and collaborative dialogue

**Output 3:** Programme management and support capacities acquired and utilized.

**IRRF Indicator 5.5.1** Extent to which sustainable national and local human and financial capacities are in place to address emerging and/or recurring conflicts (**Milestone 2016:3**)

**IRRF Indicator 5.6.1** Extent to which national mechanisms for mediation and consensus-building show increased capacities to build consensus on contested issues, and resolve disputes (**Milestone 2016:3**)

Corresponding activities in annual work plan: 1.1, 1.2, 1.3, 1.4, 2.1

**Implementing Partner:** Office of President and Cabinet (OPC), National Peace Architecture Secretariat

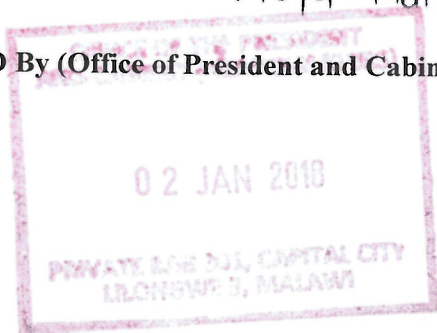
### Brief Description

The Social Cohesion project is designed to support the Government of Malawi in its endeavour to establish a National Peace Architecture (NPA) that will provide a platform for collaborative dialogue, peace building and conflict prevention. This is in line with the constitutional provision, section 13(1), which calls for the “adoption of mechanisms for peaceful settlement of conflicts through, among other strategies; conciliation, and mediation to ensure that the country is secure and democratically mature”. Building on all the support rendered to the Government of Malawi in this area since 2012, the project has culminated into the launch of the National Peace Policy in 2017, and will focus on operationalizing the policy whilst ensuring inclusion of women and youth in peace building processes to be in line with UNSCR 1325 and UNSCR2250. Other significant achievements of previous years include: establishment of pilot DPCs in Karonga, Kasungu, Mangochi; six more DPC establishment in progress in Rumphi, Nkhatabay, Salima, Mangochi, Nsanje, and Mulanje; development of Communication Strategy; establishment of Women in Peacebuilding Regional Forums; establishment of National Youth Peace Forums. In 2018, UNDP will continue to support existing 3 pilot District Peace Committees (DPCs) and establish 6 more DPCs in readiness for a legal framework to establish a National Peace Commission. The DPCs will endeavour to create a coordination mechanism at district level with other structures such as MPLCs to ensure coherence in peace building initiatives ahead of 2019 tripartite elections. In addition, 2018 is a year to finalize the re-strategizing and transitioning of various aspects of UNDP’s support to peacebuilding in the country into a unified peace building and social cohesion project.

Project Title: <b>Social Cohesion</b>	Total Resources Required: \$ 425,000
Project component: <b>Democratic Governance</b>	Total Allocated Resources: \$ 425,000
Project ID: <b>00073899</b>	• Regular: \$ 425,000
Start Date: <b>01.01.2018</b>	• Government in-kind
End Date: <b>31.12.2018</b>	
Implementation Modality: <b>NIM</b>	

Lloyd Muhara

AGREED By (Office of President and Cabinet):



2-1-2018

DATE AND SIGNATURE

Signed By (UNDP):

Claire Medina



2-1-2018

DATE AND SIGNATURE

2018 ANNUAL WORK PLAN - SOCIAL COHESION PROJECT (OPC)

EXPECTED OUTPUTS And baseline, indicators including annual targets	PLANNED ACTIVITIES List activity results and associated actions	ACTIVITY INDICATORS Provide indicators for each activity	ACTIVITY TARGETS Specify target for each activity indicator provided	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
				Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount (US\$)	
<b>Output 1</b> Inclusive and Gender Sensitive National Peace Architecture institutionalized in close coordination with other stakeholders.	<b>Activities:</b> 1.1- Support drafting of National Peace Architecture bill and increasing its visibility a) Support the drafting of the NPA bill	Progress on draft NPA bill	3 regional consultative meetings Draft NPA bill	X	X	X	X	OPC, CSOTF, UNDP	TRAC	71600 - Travel 72300 - Fuel 72400 - Communication 72500 - Stationery 75700 - Conference	2,500 4,000 1,000 1,500 10,000	
				X	X	X	X			OPC, CSOTF, UNDP	71600 - Travel 72300 - Fuel 72400 - Communication 72500 - Publication	1,000 2,000 1,000 10,000
<b>Indicator 1.1</b> Number of conflict cases at district/community level handled and recorded by DPCs. (Baseline: 0 / Target: 18) MoV Conflict and early warning monitoring records submitted by each DPC	<b>1.2- Strengthen the roles and capacities of DPCs</b> a) Conduct monitoring visits to established DPCs & undertaken Capacity needs assessment b) Facilitate a refresher training for 3 pilot DPCs trained combined c) Train four DPCs identified in 2017 on conflict analysis, EWER skills and conflict-reporting	Number of monitoring visits undertaken	12 monitoring visits	X	X	X	X	OPC, CSOTF, UNDP	TRAC	71600 - Travel 72300 - Fuel 75700 - Conference	5,000 2,000 3,000	
				X	X	X	X			OPC, CSOTF, UNDP	71300 - Local Consultant 71600 - Travel 75700 - Conference	5,000 2,000 5,000
				X	X	X	X			OPC, CSOTF, UNDP	71300 - Local Consultant 71600 - Travel 72300 - Fuel 75700 - Conference	9,000 5,000 2,000 10,000

<p><b>Indicator 1.2:</b> Number of coordination mechanisms for conflict monitoring in place between DPCs and other stakeholder groups. (Baseline: 0 /Target: 6)</p> <p><b>MoV:</b> Monitoring report, Assessment by Tripartite, Progress reports</p>	<p>d) Launch DPCs in six districts (including observation of vetting processes)</p>	<p>Number of DPCs launched</p>	<p>6 DPCs</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>OPC, CSOTF, UNDP</p>	<p>71600 - Travel 72300 - Fuel 75700 - Conference</p>	<p>4,000 1,000 10,000</p>
	<p>e) Operational and facilitative support provided to DPCs</p>	<p>Number of DPC members receiving monthly airtime</p>	<p>32 members</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>OPC</p>	<p>72400 - Communication 75700 - Conference</p>	<p>5,000 10,000</p>
	<p>f) Develop DPC training manual along with conflict-reporting template</p>	<p>Training manual developed</p>	<p>1 validation workshop</p>	<p>X</p>			<p>OPC, CSOTF, UNDP</p>	<p>75700 - Conference</p>	<p>10,000</p>
	<p>g) Develop and manage database that consolidates reports from DPCs</p>	<p>Number of cases recorded in the database</p>	<p>15 cases</p>	<p>X</p>	<p>X</p>		<p>OPC, CSOTF, UNDP</p>	<p>71300 - Local Consultant 75700 - Conference</p>	<p>10,000 5,000</p>
	<p>h) Hold consultative meetings between DPCs and key stakeholder groups (e.g. MPLC) to develop coordination mechanisms for peace and social cohesion initiatives at district level</p>	<p>Number of consultative meetings conducted</p>	<p>6 meetings</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>OPC, CSOTF, UNDP</p>	<p>75700 - Conference</p>	<p>2,000</p>
	<p>i) Conduct three regional sensitization meetings with District Commissioners on National Peace Policy</p>	<p>Number of District Commissioners sensitized on NPA and Peace Policy</p>	<p>28 DCs</p>			<p>X</p>	<p>OPC, CSOTF, UNDP</p>	<p>75700 - Conference</p>	<p>10,000</p>

MoV: Monitoring report, Assessment by Tripartite, Progress reports	1.3- Engage stakeholders to promote Peace Education	Number of consultative meetings	3 meetings	X	X		71600 - Travel 72300 - Fuel 75700 - Conference	2,000 5,000 8,000
Indicator 1.4: Strategy and action plan developed for mainstreaming peace education (Baseline: No /Target: Yes)	a) Facilitate consultative meetings with Institutes of Higher Learning.	Number of meetings	3	X	X		71600 - Travel 72300 - Fuel	2,000 2,000
MoV: Strategy document							71600 - Travel 72300 - Fuel	2,000 2,000
<b>Sub Total</b>								<b>167,000</b>

**Output 2** Selected individuals (e.g. women, youth, and CSOs) and key national leaders capacitated to take initiatives for peacebuilding, violence prevention, conflict monitoring, mediation, and collaborative dialogue.

Activities:									
<p><b>2.1.- Support development of National Action Plan for UNSCR 1325</b></p> <p>a) Develop National Action Plan for 1325 in consultation with Ministry of Gender and</p>	Validation workshop for 1 workshop								
	National Action Plan for UNSCR 1325 conducted	X	X	X					71600 - Travel 5,000 72300 - Fuel 1,000 72500 - Publications 1,500 75700 - Conference 8,000
<p><b>2.2- Support capacity building and initiative taking of WIP &amp; YPF</b></p> <p>a) Convene Women in Peacebuilding National Dialogue to establish WIP National Forum and develop action plans.</p>	WIP National Forum created	X							
	1 national forum								OPC, MoGCDSW, UN Women, UNDP
<p>b) Support peacebuilding initiatives taken by WIP regional &amp; national forums.</p>	Number of activities/initiatives carried out by WIP members								
	10 activities	X	X	X					OPC, CSOTF, UNDP, UN Women
<p>c) Support initiatives taken by Youth Peace regional &amp; national forums</p>	Number of activities/initiatives carried out by YPF members								
	10 activities	X	X	X					OPC, CSOTF, UNDP
<p>d) Facilitate EWER trainings for WIP and YPF members.</p>	Number of WIP and YPF members trained								
	80 members	X	X	X					OPC, CSOTF, UNDP
<p>e) Support Commemoration of UNSCR 1325 (Oct 31)</p>	Number of audience sensitized on NPA initiatives and UNSCR 1325								
	60 people	X							OPC, CSOTF, UNDP, UN Women
									71600 - Travel 5,000 72300 - Fuel 1,000 75700 - Conference 7,000
									71600 - Travel 3,000 72300 - Fuel 2,000 75700 - Conference 5,000 72400 - Communication 1,000
									71600 - Travel 5,000 72300 - Fuel 1,000 75700 - Conference 7,000
									71600 - Travel 5,000 72300 - Fuel 1,000 75700 - Conference 7,000
									71600 - Travel 3,000 72300 - Fuel 2,000 75700 - Conference 10,000
									72300 - Fuel 2,000 75700 - Conference 5,000

<p>f) Support Commemoration of International Youth Day (UNSCR 2250) (Aug 12)</p>	<p>Number of audience sensitized on NPA initiatives and UNSCR 2250</p>	<p>60 people</p>		<p>X</p>	<p>OPC, CSOTF, UNDP, UNFPA</p>	<p>71600 - Travel 72300 - Fuel</p>	<p>2,000 5,000</p>
<p>g) Commemoration of International Day of Peace (Sep 21)</p>	<p>Number of audience sensitized on NPA initiatives</p>	<p>100 people</p>		<p>X</p>	<p>OPC, CSOTF, UNDP</p>	<p>71600 - Travel 72300 - Fuel 72400 - Communication</p>	<p>1,000 3,000 3,000</p>
<p><b>2.3-Support dialogue facilitation among national leaders</b> a) Facilitate a Collaborative Leadership and Dialogue trainings</p>	<p>Number of national leaders and sub-leaders trained on Collaborative Leadership and Dialogue</p>	<p>40 leaders</p>	<p>X</p>		<p>OPC, CSOTF, UNDP</p>	<p>71200- Inter. Consultant 75700 - Conference 71600 - Travel</p>	<p>8,000 8,000 3,000</p>
<p><b>2.4. Strengthen the roles and capacities of CSO Taskforce in NPA processes</b> a) Facilitate Civil Society Organisations Taskforce Consultative forum (Mangochi III)</p>	<p>Number of groups/organizations represented at the event</p>	<p>30 groups/organisations</p>	<p>X</p>		<p>CSOTF</p>	<p>71600 - Travel 72300 - Fuel 72400 - Communication 75700 - Conference</p>	<p>5,000 2,000 1,000 20,000</p>
<p>b) Conduct meetings between CSOTF and their constituents.</p>	<p>number of meetings with constituents</p>	<p>7 meetings</p>	<p>X</p>	<p>X</p>	<p>CSOTF</p>	<p>71600 - Travel 72400 - Communication 75700 - Conference</p>	<p>2,000 1,000 5,000</p>
<p><b>Sub Total</b></p>							<p><b>143,500</b></p>

Indicator 2.2: Percentage of trained national leaders who express their leadership and communication approach has changed after the training (Baseline: 0 /Target: 60%)  
MoV: Interview report

Indicator 2.3: Number of meetings initiated by CSOTF members to engage their constituents in NPA progress. (Baseline: 0 (2017) /Target: 7)

MoV: Attendance sheet, Meeting minutes, Photos

Output 3 Programme management and support capacities acquired and utilized.	Activities: Operational support to NPA Secretariat office	Activity indicator not necessary as this is overhead cost	X	X	X	X	5,000 2,000 5,000 2,500 5,000
Indicator 3.1:  Project delivery rate (Baseline: 98 % (2017) /Targets: 99% (2018)) MOV: Delivery Analysis report, progress and annual report	Support finalization of Project Document	Project Document finalized and signed	1 LPAC meeting	X	OPC, CSOTF, UNDP	OPC	72300 - Fuel 72400 - Communication 72500 - Stationery 73400 - Maintenance 75700 - Conference
	Steering committee meetings	Number of meetings conducted for the year	2 meetings	X	OPC	OPC	71200- Inter Consultant 71300- Local Consultant 75700 - Conference
	Tripartite Committee Meetings	Number of meetings conducted for the year	4 meetings	X	OPC	OPC	75700 - Conference
	Operational support to CSO Taskforce including occasional meetings	Activity indicator not necessary since this is overhead cost	X	X	OPC	OPC	71600 - Travel 72300 - Fuel 75700 - Conference
	Project Management /Preparatory Meetings	Number of meetings conducted for the year	8 meetings	X	OPC	OPC	72300 - Fuel 72400 - Communication
	Facilitate project spot- checks	Number of spot checks conducted for the year	2 spot checks	X	UNDP	UNDP	75700 - Conference
	Facilitate project audits	Number of audit conducted for the year 2017	1 audit	X	UNDP	UNDP	74100 - Audit fees
	UNDP's support in technical guidance, coordination and management	Activity indicator not necessary since this is overhead cost	X	X	UNDP	UNDP	61100- Salaries (NO) 61200- Salaries (GS) 61300- Salaries (UNV) 72400 - Communication
Indicator 3.2.:							25,500 7,000 18,000 2,000



Percentage of trained NPA Tripartite team members utilizing skills acquired on conflict analysis, mediation, negotiation, advocacy and peace architecture (Baseline: 0 / Targets: 60%) MOV: interview report	Capacity development of Tripartite Team	Number of Tripartite team members trained on mediation, negotiation, advocacy and peace architecture	10 members	X	OPC, CSOTF, UNDP	75700 - Conference	8,000
	Operationalize NPA Communication strategy	Number of new initiatives undertaken as per Communication Strategy	3 initiatives/activities	X	OPC, CSOTF, UNDP	72400 - Communication	5,000
<b>Sub Total</b>							<b>114,500</b>
<b>TRAC</b>							<b>425,000</b>
<b>GRAND TOTAL (USD)</b>							<b>425,000</b>

**ANNEX I: MONITORING TOOL**

**CP Component:** Democratic Governance  
**Implementing Partner:** Office of the President and Cabinet

<p><b>EXPECTED CP OUTPUTS AND INDICATORS INCLUDING ANNUAL TARGETS</b></p> <th data-bbox="357 501 494 996"> <p><b>PLANNED ACTIVITIES</b> <i>List all the activities including monitoring and evaluation activities to be undertaken during the year towards stated CP outputs</i></p> <th data-bbox="357 996 494 1279"> <p><b>EXPENDITURES</b> <i>List actual expenditures against activities completed</i></p> <th data-bbox="357 1279 494 1458"> <p><b>RESULTS OF ACTIVITIES</b> <i>For each activity, state the results of the activity</i></p> <th data-bbox="357 1458 494 1960"> <p><b>PROGRESS TOWARDS ACHIEVING CP OUTPUTS</b> Using data on annual indicator targets, state progress towards achieving the CP outputs. Where relevant, comment on factors that facilitated and/or constrained achievement of results including:  <ul style="list-style-type: none"> <li>- <i>Whether risks and assumptions as identified in the CP M&amp;E Framework materialized or whether new risks emerged</i></li> <li>- <i>Internal factors such as timing of inputs and activities, quality of products and services, coordination and/or other management issues</i></li> </ul> </p> </th></th></th></th>	<p><b>PLANNED ACTIVITIES</b> <i>List all the activities including monitoring and evaluation activities to be undertaken during the year towards stated CP outputs</i></p> <th data-bbox="357 996 494 1279"> <p><b>EXPENDITURES</b> <i>List actual expenditures against activities completed</i></p> <th data-bbox="357 1279 494 1458"> <p><b>RESULTS OF ACTIVITIES</b> <i>For each activity, state the results of the activity</i></p> <th data-bbox="357 1458 494 1960"> <p><b>PROGRESS TOWARDS ACHIEVING CP OUTPUTS</b> Using data on annual indicator targets, state progress towards achieving the CP outputs. Where relevant, comment on factors that facilitated and/or constrained achievement of results including:  <ul style="list-style-type: none"> <li>- <i>Whether risks and assumptions as identified in the CP M&amp;E Framework materialized or whether new risks emerged</i></li> <li>- <i>Internal factors such as timing of inputs and activities, quality of products and services, coordination and/or other management issues</i></li> </ul> </p> </th></th></th>	<p><b>EXPENDITURES</b> <i>List actual expenditures against activities completed</i></p> <th data-bbox="357 1279 494 1458"> <p><b>RESULTS OF ACTIVITIES</b> <i>For each activity, state the results of the activity</i></p> <th data-bbox="357 1458 494 1960"> <p><b>PROGRESS TOWARDS ACHIEVING CP OUTPUTS</b> Using data on annual indicator targets, state progress towards achieving the CP outputs. Where relevant, comment on factors that facilitated and/or constrained achievement of results including:  <ul style="list-style-type: none"> <li>- <i>Whether risks and assumptions as identified in the CP M&amp;E Framework materialized or whether new risks emerged</i></li> <li>- <i>Internal factors such as timing of inputs and activities, quality of products and services, coordination and/or other management issues</i></li> </ul> </p> </th></th>	<p><b>RESULTS OF ACTIVITIES</b> <i>For each activity, state the results of the activity</i></p> <th data-bbox="357 1458 494 1960"> <p><b>PROGRESS TOWARDS ACHIEVING CP OUTPUTS</b> Using data on annual indicator targets, state progress towards achieving the CP outputs. Where relevant, comment on factors that facilitated and/or constrained achievement of results including:  <ul style="list-style-type: none"> <li>- <i>Whether risks and assumptions as identified in the CP M&amp;E Framework materialized or whether new risks emerged</i></li> <li>- <i>Internal factors such as timing of inputs and activities, quality of products and services, coordination and/or other management issues</i></li> </ul> </p> </th>	<p><b>PROGRESS TOWARDS ACHIEVING CP OUTPUTS</b> Using data on annual indicator targets, state progress towards achieving the CP outputs. Where relevant, comment on factors that facilitated and/or constrained achievement of results including:  <ul style="list-style-type: none"> <li>- <i>Whether risks and assumptions as identified in the CP M&amp;E Framework materialized or whether new risks emerged</i></li> <li>- <i>Internal factors such as timing of inputs and activities, quality of products and services, coordination and/or other management issues</i></li> </ul> </p>
<p><b>Output 1</b> Inclusive and Gender Sensitive National Peace Architecture institutionalized in close coordination</p>	<p><b>1.1- Support drafting of National Peace Policy bill and increasing its visibility</b> a) Support the drafting of the NPA bill</p>			

<p>with other stakeholders.</p> <p><b>Indicator 1.1</b> Number of conflict cases at district/community level handled and recorded by DPCs. (Baseline: 0 /Target: 18)</p> <p><b>MoV:</b> Conflict and early warning monitoring records submitted by each DPC</p> <p><b>Indicator 1.2:</b> Number of coordination mechanisms for conflict monitoring in</p>	<p>b) Translation and Dissemination of National Peace Policy</p> <p><b>1.2.- Strengthen the roles and capacities of DPCs</b></p> <p>a) Conduct monitoring visits to established DPCs &amp; Capacity needs assessment</p> <p>b) Facilitate a refresher training for 3 pilot DPCs combined</p> <p>c) Train four DPCs identified in 2017 on conflict analysis, EWER skills and conflict-reporting</p> <p>d) Launch DPCs in six districts ( including observation of vetting processes)</p> <p>e) Operational and facilitative support provided to DPCs</p> <p>f) Develop DPC training manual along with conflict-reporting template</p>		
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<p>place between DPCs and other stakeholder groups.</p> <p>(Baseline: 0 /Target: 6)</p> <p><b>MoV:</b> Monitoring report, Assessment by Tripartite, Progress reports</p>	<p>g) Develop and manage database that consolidates reports from DPCs</p> <p>h) Hold consultative meetings between DPCs and key stakeholder groups (e.g. MPLC) to develop coordination mechanisms for peace and social cohesion initiatives at district level</p> <p>i) Conduct three regional-sensitization meetings with District Commissioners on National Peace Policy</p>	<p><b>1.3- Engage stakeholders to promote Peace Education</b></p> <p>a) Facilitate consultative meetings with Institutes of Higher Learning.</p>	<p><b>Indicator 1.3:</b> Number of District Commissioners initiating facilitative support for DPCs (e.g. providing office space)</p> <p>(Baseline: 0 /Target: 9)</p>

<p><b>MoV:</b> Monitoring report, Assessment by Tripartite, Progress reports</p> <p><b>Indicator 1.4:</b> Strategy and action plan developed for mainstreaming peace education</p> <p>(Baseline: No /Target: Yes)</p> <p><b>MoV:</b> Strategy document</p>				
<p><b>Output 2:</b> Selected individuals (e.g. women, youth, and CSOs) and key national leaders capacitated to take initiatives for peacebuilding, violence</p>	<p><b>2.1.- Support development of National Action Plan for UNSCR 1325</b></p> <p>a) Develop National Action Plan for 1325 in consultation with Ministry of Gender and UN Women</p>			

<p>prevention, conflict monitoring, and mediation, and collaborative dialogue</p>	<p><b>2.2- Support capacity building and initiative taking of WIP &amp; YPF</b></p> <p>a) Convene Women in Peacebuilding National Dialogue to establish WIP National Forum and develop action plans.</p> <p>b) Support peacebuilding initiatives taken by WIP regional &amp; national forums.</p> <p>c) Support initiatives taken by Youth Peace regional &amp; national forums</p> <p>d) Facilitate EWER trainings for WIP and YPF members.</p> <p>e) Support Commemoration of UNSCR 1325 (Oct 31)</p> <p>f) Support Commemoration of International Youth Day (UNSCR 2250) (Aug 12)</p> <p>g) Commemoration of International Day of Peace (Sep 21)</p>		
<p><b>Indicator 2.1:</b> Number of WIP and YPF members taking initiatives on violence prevention, conflict monitoring, and mediation, and peacebuilding</p> <p>(Baseline: 0 /Target: 60)</p> <p><b>MoV:</b> Activity reports by WIP and YPF, WIP meeting minutes, YPF meeting minutes, Progress reports</p>			

<p><b>Indicator 2.2:</b> Percentage of trained national leaders who express their leadership and communication approach has changed after the training</p> <p>(Baseline: 0 /Target: 60%) <b>MoV:</b> Interview report</p>	<p><b>2.3-Support dialogue facilitation among national leaders</b> a) Facilitate a Collaborative Leadership and Dialogue trainings</p> <p><b>2.4.- Strengthen the roles and capacities of CSO Taskforce in NPA processes</b></p> <p>a) Facilitate Civil Society Organisations Consultative forum (Mangochi III)</p>		
<p><b>Indicator 2.3:</b> Number of meetings initiated by CSOTF members to engage their constituents in NPA progress.</p> <p>(Baseline: 0 (2017) /Target: 7)</p>	<p>b) Conduct meetings between CSOTF and their constituents.</p>		

<p><b>MoV:</b> Attendance sheet, Meeting minutes, Photos</p>				
<p><b>Output 3:</b> Programme management and support capacities acquired and utilized.</p>	<p>Operational support to NPA Secretariat office</p> <p>Support finalization of Project Document</p> <p>Steering committee meetings</p>			
<p><b>Indicator 3.1:</b> Project delivery rate</p> <p>(Baseline: 98 % (2017) /Targets: 98% (2018)</p>	<p>Tripartite Committee Meetings</p> <p>Operational support to CSO Taskforce including occasional meetings</p> <p>Project Management /Preparatory Meetings</p> <p>Facilitate project spot-checks</p>			
<p><b>Indicator 3.2.:</b> Percentage of trained NPA Tripartite team members utilizing skills acquired on conflict analysis,</p>	<p>Facilitate project audits</p> <p>UNDP's support in technical guidance, coordination and management</p>			



mediation, negotiation, advocacy and peace architecture (Baseline: 0 /Targets: 60%) <b>MOV:</b> interview report	Capacity development of Tripartite Team  Operationalize NPA Communication strategy			
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**Annex II: Procurement Plan**

<b>ANNUAL PROCUREMENT PLAN</b>													
<b>PROJECT TITLE:</b>	<b>Social Cohesion- OPC</b>												
<b>PROJECT ID:</b>	<b>00073899</b>												
<b>ANNUAL PLAN PERIOD:</b>	<b>1<sup>st</sup> January to 31<sup>st</sup> December, 2018</b>												
<b>REQUESTER:</b>	<b>Office of the President and Cabinet</b>												
Description of Procurement Items	Quantity	COA			Estimated Price	Currency	Available Budget in USD	Method of Procurement	Timeline for Procurement	Implementing partner focal point	Responsible UNDP Prog. Analyst		
		FUN D/ DON OR	OUTPUT	AC TIVITY								ACCOUNT	
Description of goods, services or works to be procured	UNIT OF MEASURE								Expected Delivery Date				
Procurement of a local consultant for DCP refresher training	5	0400 0/00 012	00086494	2	71300	5,000	5,000	UNDP Support Services	1 <sup>st</sup> February, 2018	Marjorie Shema	Busekese Kilembe		
Procurement of a local consultant to develop DPC training manual	15	0400 0/00 012	00086494	2	71300	10,000	10,000	UNDP Support Services	1 <sup>st</sup> February, 2017	Marjorie Shema	Busekese Kilembe		

Procurement of 54 mobile phones for DPCs	54	Equipment	0400 0/00 012	00086494	2	72200	6,000	6,000	USD	UNDP Support Services	1 <sup>st</sup> March, 2018	Marjorie Shema	Busekese Kilembe
Printing of the National Peace Policy	3000	Copies	0400 0/00 012	00086494	1	72500	10,000	10,000	USD	UNDP Support Services	1 <sup>st</sup> February 2017	Marjorie Shema	Busekese Kilembe
Procurement of International Consultant for CLD trainings	5	Person days	0400 0/00 012	00086496	1	71200	8,000	8,000	USD	UNDP Support Services	Already procured in 2017	Marjorie Shema	Busekese Kilembe
Procurement of International and national Consultant to support PRODOC formulation	30	Person days	0400 0/00 012	00086499						UNDP Support Services			
Procurement of a consultant to train new DPCS	12	Person Days	0400 0/00 012	00086494	2	71300	10,000	10,000	USD	UNDP Support Services	Already procured in 2017	Marjorie Shema	Busekese Kilembe
<b>Note:</b>													
IP shall request UNDP Country Office to provide project support services by specifying "UNDP Support Service" under "Method of Procurement."													
If any changes to be made on the procurement plan for UNDP Support Services, such as descriptions, specifications and quantity of the procured items, IP shall notify the changes by writing to UNDP Country Office.													
The procurement of goods and services and the recruitment of project personnel conducted through UNDP Support Service method, the UNDP country office shall be in accordance with the UNDP regulations, rules, policies and procedures.													
The costs incurred by the UNDP country office in providing such support services shall be recovered from the administrative budget of the office.													